

GRADUATION TOOL KIT



CLASS OF 2024

Dear Class of 2024 Parents:

Graduation day will be here before you know it!

The guidelines outlined in this packet help ensure that the commencement ceremony is dignified and meaningful to all involved. Please take a moment to review and discuss these expectations, as well as your own, with your senior student.

Our graduation ceremony will be held at the Curtis Culwell Special Events Center. This venue adds to the reverence of the graduation proceedings, and we appreciate your efforts to make this ceremony special. We cannot emphasize enough that we hold our students and families to high standards of behavior during this important event, and students and families who do not adhere to these expectations will not be allowed to participate. Commencement is as much a celebration of the entire Class of 2024 as it is a celebration of each individual student's academic success.

Thank you for all your support this year and during your child's growth through Rockwall ISD. We look forward to celebrating with you and your graduating senior.

Sincerely,

Dane Steinberger

Principal, Rockwall High School

Todd Bradford

Principal, Rockwall-Heath High School



GRADUATION TOOL KIT

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CURTIS CULWELL CENTER

4999 Naaman Forest Boulevard, Garland, TX 75040

GRADUATION DATES & TIMES

WEDNESDAY, MAY 29
ROCKWALL HIGH SCHOOL
1:00 P.M.



WEDNESDAY, MAY 29
ROCKWALL-HEATH HIGH SCHOOL
7:00 P.M.



DAY OF GRADUATION PROCEDURES

The Rockwall Independent School District is excited to be sharing this milestone moment with our district families. We want Graduation Day to run smoothly, so please take a moment to carefully read all the information provided. The Culwell Center has very specific guidelines regarding parking, graduate drop-off, and student and family behavior during graduation. Please make sure that your student and all family members who might be attending are aware of these guidelines.

- **Rockwall High School graduates will be able to access the building at 11:00 A.M. and doors for guests will open at 12:00 P.M. Rockwall-Heath High School graduates will be able to access the building at 5:00 P.M. and doors for guests will open at 6:00 P.M.** All graduates (whether driving themselves or being dropped off) should enter through the doors marked “Conference Center.” **ONLY** graduates will be able to enter through these doors. Graduates do not need a ticket.
- Graduates should not bring personal items with them into the Culwell Center. Only approved bags are allowed (see bag policy on page 8) and all bags will be searched by security staff upon entry. There is no cell phone reception in the graduate staging area, so please plan accordingly.
- Graduates driving their own cars may access the designated graduate parking lot at Naaman Forest High School, next door to the Culwell Center. There is no parking fee for this lot; however, there will be an attendant provided by the Culwell Center and **ONLY** graduates will be allowed to park here (no family passengers). This parking lot is a short walk from the Culwell Center, and RISD shuttle buses will be available to transport graduates to the designated graduate entrance at regular intervals.
- Parents riding with graduates should drop off graduates at the doors marked Conference Center. All parents and other guests should enter through the main arena doors.

DAY OF GRADUATION PROCEDURES CONTINUED

- Guest parking is \$10.00 paid with a credit/debit card as you enter the lot or prepay online. VIP parking is also available online for \$25.00. There is no free parking in any guest lot at the Curtis Culwell Center. Parking may be purchased ahead of time at www.curtisculwellcenter.com.
- At the conclusion of the ceremony, graduates will return to the staging area and be released from the same Conference Center doors that they entered. Families should plan to meet their graduates at their vehicles. Again, cell phone reception is not strong inside the arena, so we recommend that you designate a family meeting area ahead of time.



CURTIS CULWELL CENTER'S PROHIBITED ITEMS

- No purses, backpacks or diaper bags
- No video cameras or cameras with lenses greater than 6"
- No flags, signs or banners
- No outside food or beverages
- No noisemakers
- No umbrellas
- No balloons
- No weapons
- No animals (excluding certified service animals)
- No flowers
- No smoking/E-Cigs
- No wrapped gifts



NO PURSES, BACKPACKS,
& DIAPER BAGS



NO VIDEO CAMERAS OR
CAMERAS WITH LENSES
GREATER THAN 6"



NO FLAGS, SIGNS
OR BANNERS



NO OUTSIDE FOOD OR
BEVERAGES



NO NOISEMAKERS



NO UMBRELLAS



NO BALLOONS



NO WEAPONS



NO ANIMALS
EXCLUDING CERTIFIED SERVICE ANIMALS



NO FLOWERS



NO SMOKING/ E-CIGS



NO WRAPPED GIFTS

All carried items and entrants are subject to search. Prohibited items must be returned to the owner's car or discarded. Any unlawful items are subject to confiscation, and the person in possession of such item is subject to arrest. Items left at the door will be discarded.

CURTIS CULWELL CENTER'S CLEAR BAG POLICY

To ensure guest safety and a quicker entry into the facility, the Curtis Culwell Center has implemented a bag policy limiting the size and type allowed at all events.

Approved bags - While the CCC encourages guests not to bring bags if possible, the following are permissible:

- Clear tote - plastic, vinyl or PVC bags that do not exceed 12" x 6" x 12"
- Plastic storage bag - Clear one (1) gallon, re-sealable
- Small clutch size - approximately the size of a hand with or without a handle or strap. No larger than 6.5" and 4.5" with or without a handle or strap
- An exception will be made for medically necessary items after proper inspection. Please limit the number of items you bring to the Curtis Culwell Center.

Prohibited bags - Prohibited items include, but are not limited to:

- All purses, bags or containers larger than a small clutch
- Backpacks
- Briefcases
- Camera Bags
- Fanny Packs
- Computer Bags
- Coolers
- Luggage of any kind
- Diaper Bags
- Drawstring Bags
- Seat Cushions



Backpack



Camera Bag



Purse



Fanny Pack



Drawstring Bag



Diaper Bag

GUEST & TICKET INFORMATION

All guests must have a ticket to enter the Curtis Culwell Center, including babies and children who will be sitting on a lap. Seating is first-come, first-served general admission.

Tickets will be distributed to graduating seniors in May and must be picked up by the student personally (not a parent, sibling, or friend). Students must provide a driver's license or other photo ID to pick up their graduation tickets. There are no extra tickets, and we do not sell tickets. We do not distribute graduation tickets to anyone other than the graduating seniors. Graduating seniors can distribute their tickets to family and friends



VISITOR GUIDE

CURTIS CULWELL CENTER VISITOR GUIDE



★ YOU ARE HERE

- ★ YOU ARE HERE**
- FIRST AID**
- MEN'S RESTROOM**
- WOMEN'S RESTROOM**
- FAMILY RESTROOM**
- CONCESSIONS**
- TICKET SALES**
- ELEVATOR**
- WHEELCHAIR ACCESSIBLE SEATING**
- OTHER DISABLED ACCESSIBLE SEATING**
- WATER FOUNTAIN**
- ATM**



PHOTOS

Flash Photography photographs every graduate at the ceremony. All graduates will receive a free proof in the mail after the ceremony, along with information about ordering graduation photos through Flash Photography.

DISMISSAL

Campus employees will dismiss the graduates at the end of the ceremony. While graduates are being dismissed, families and guests should exit the venue and go directly to their vehicles. Families and graduates should make plans to meet at another location after the ceremony.

LIVE VIDEO

Unable to attend? Watch the graduations LIVE at our Rockwall ISD District website by clicking the live button on our homepage.





Curtis Culwell Center Graduation Information



CURTIS CULWELL CENTER

Parking

Purchase Parking Online:
www.curtisculwellcenter.com

VIP Reserved Parking: **\$25 Online Only**
Drive-up Parking: **\$10 Credit Card Only**

Flowers

**Commencement
Flowers**
Flowers For Your Graduate



**Choose your
Ceremony
Online**



**Select your
Flowers**

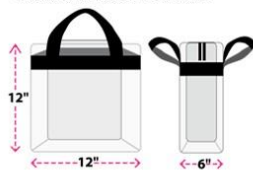


**Pick-up at
your
Ceremony**

Clear Bag Policy

PERMITTED CLEAR BAGS

CLEAR TOTE
Made of plastic, vinyl or PVC
Size does not exceed 12" x 6" x 12"



OR

One-Gallon
Resealable, Clear
**PLASTIC
STORAGE BAG**



PERMITTED CLUTCH BAGS



NON-PERMITTED BAGS



Suite Packages Available



Invite family and friends to enjoy an exclusive Arena View Suite to cheer on your graduate on their special day.

ONLY 6 SUITES AVAILABLE PER CEREMONY!

3 Hour Package for \$750

CURTIS CULWELL CENTER GRADUATION SUITE RENTAL PACKAGE INCLUDES:

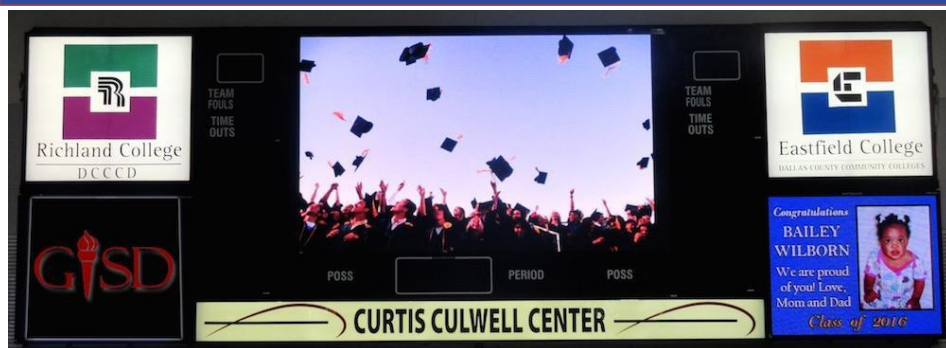
- 14 tickets
- 1 VIP parking pass
- 2 GA parking passes
- 1 suite attendant
- 1 DVD of the ceremony
- Catering is available for an additional fee

To book your suite please contact Kevin Welch

Phone: 972-487-4705

Email: kswelch@garlandisd.net

Graduate Shoutout!



See your graduate's picture and message on the Jumbotron for only \$100!

All we need from you is a digital picture of your graduate along with a short message. The message will then be uploaded and in rotation for the entire family to see on the Jumbotron.

Visit the [Curtis Culwell Center Shoutout Page](#) to submit your graduate's information today and for a list of participating schools.

Congratulations Class of 2024!

